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Interoffice

To: Sales Team  
From: H. Osborn, Manager, Sales  
Subject: Green Paper on Criminal Profiling  
Date: 1 March 2012

The purpose of this memo is to request each of you write a green paper on the issue of profiling in the pursuit of criminals. The goal of this request is to begin discussion around this topic in order to prepare a response to the RFP that Dr. Bottomline of the Federal Crime Fighting Bureau has provided us.

**Summary**

Each of you will prepare a green paper indicating what direction we should take with the proposal we will be preparing to present to Dr. Bottomline. We will work collaboratively on this project. As this is a new field, each of you will have to do extensive research in order that we may have a good understanding of what the client's needs are.

**Discussion**

Dr. Bottomline has sent a formal request for proposal in which he wants us to define and provide the history, legality, and efficacy of the process of profiling in criminal investigations. Dr. Bottomline has informed us that though he has a feeling that profiling could be of use in the manner a criminal case is investigated, presented, and possibly prosecuted, he has no formal basis and little experience on which to base the rationale for a possible implementation plan. He is concerned about the legal jeopardy that he might be placing his people in by implementing the formal process, so we need to be sure and cover this particular area extensively.

**Recommendation**

I would like for each of you to provide me a green paper that addresses Dr. Bottomline's concerns and also covers other problems that you can see arising from the issue of criminal profiling for investigations. I will be assigning each of the members of this team to a particular task on the proposal as soon as I receive your green papers.

Y. H.O.